



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, DECEMBER 18, 2023

Meeting also conducted via Zoom.

Chair Cherniak called the meeting to order at 4:03 PM

Chris Cherniak
Heidi Gordon
Dorothy Adams
Ilyssa Golding
Alissa Van Wie

Phil Bondurant
Derek Moss
Kendra Babitz
Jennifer Morrill
Isaac Cortes
Penci Carreno

*Absent Board Members: Tonja Hanson and Chris Ure

Consideration of Approval by the Board

Board Chair Cherniak announced that the purpose of the meeting was to consider the approval of support for the Summit County Health Department 2024 final budget.

Presentation and possible approval of the Summit County Health Department 2024 final budget – Dr. Phil Bondurant and Jennifer Morrill 4:04PM

Attachment: Cover Page

Dr. Bondurant began the presentation, explaining the budgetary process that commenced in May. The 2024 budget was presented in August to members of the board, with a budget aiming for a 60/40 grant-funded to locally funded tax dollars. He stated adjustment were made due to changes in mental and behavioral health including a \$300,000 allocation

for mental health services from the county manager. Dr. Bondurant highlighted the Board's role in the budget process, including the authority granted in August for him, as the health officer, to work with the County Manager, County Chief Financial officer, and the budget committee to shape the budget. This authority was part of the 26A attestation process, and Dr. Bondurant expressed confidence that the resulting budget was solid, allowing the department to maintain high-quality services and staff training. He emphasized the need for formal action by the Board to demonstrate its influence on the budget process. Board Chair Cherniak asked a clarifying question on the percent difference between the 2023 approved budget and the 2024 budget, to which Jennifer Morrill, Business Manager, and Dr. Bondurant answered. Board Member Alissa Van Wie asked if a new grant that exceeded what was already available would require something like special approval. Dr. Bondurant and Jennifer Morrill replied. Jennifer Morrill shared an overview of the budget cuts that were made by the council and described the final budget cycle number. Dr. Bondurant stated that all employees will receive a 4% cost of living raise and those who are eligible and have not topped out in their individual salary grade will receive an average 3% merit increase. It was clarified that this increase is part of the operational budget and does not include the merit or COLA increase that will come from the manager's budget.

Next Steps: The division leads will be given their budgets as of January 1st. In March, the fiscal committee created through the Board of Health will be called back to show how the budget closed out for 2023 and to discuss how the budget is shaping up for 2024. There will be three meetings per year: one in the spring, one at the end of the fiscal year, and one in preparation for the budget preparation for 2025. The next big step will be in January with public comment around the new fee schedule that was presented to the board.

* The next meeting is on January 8th, which will be the first meeting that board member Alyssa Van Wie will be running as board chair.

Heidi Gordon made a motion to to support the Summit County Health Department 2024 final budget. Alissa Van Wie seconded, and all voted in favor, (5-0).

Note: The Board Chair retains the right for public comment regarding the budget

No public comment was offered.

Meeting Adjournment 4:28 PM

Heidi Gordon made a motion to approve Meeting Adjournment. Ilyssa Golding seconded, and all voted in favor, (5-0).

Full Board of Health recording is available at [summitcounty.org](https://www.summitcounty.org)